

**RULE AND REGULATION 2
REGULATION OF THE EDUCATION PROGRAM**

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SECTION 1. PURPOSE

The purpose of this Rule and Regulation ("rule") is to set specific requirements to be followed by the Arkansas Professional Bail Bond Company and Professional Bail Bondsman Licensing Board (Board) in the administration of the beginning and continuing education program, pursuant to Act 909 of 1997, codified as Ark. Code Ann. Sections 17-19-107, and 17-19-402.

SECTION 2. AUTHORITY

This rule is issued pursuant to the authority vested in the Board under Ark. Code Ann. Section 17-19-108 and all other applicable provisions of Arkansas law.

SECTION 3. EFFECTIVE DATE AND APPLICABILITY

This rule shall be effective October 1, 2005 and shall be applicable to the Board and approved beginning and continuing education course providers in the administration of the beginning and continuing education program.

SECTION 4. DEFINITIONS

The following terms as used in this rule shall have the following definitions:

- A. Board - the Arkansas Professional Bail Bond Company and Professional Bail Bondsman Licensing Board/Arkansas Professional Bail Bondsman Licensing Board;
- B. Director - the Executive Director of the Board;
- C. Beginning Education - a course covering Arkansas Code and Regulations related to the bail bond industry and taken prior to licensing.
- D. Continuing Education - post-licensure education derived from participation in courses in bail bond related subjects.
- E. CEC - continuing education credit;
- F. Credit hour - An instructional classroom session of at least fifty (50) minutes with a Board approved instructor present.

- G. Instructor - a person registered and approved by the Board to teach bail bond related subjects.
- H. Licensee - a natural person who is licensed by the Board as a bail bondsman;
- I. Proof of completion - the certificate of attendance awarded by the Board approved instructor.

SECTION 5. APPLICATION FOR COURSE APPROVAL

- A. All proposed Beginning and Continuing Education course outlines must be submitted to the Board for review. No course shall be certified until approved by the Board.
- B. Approval of courses shall be required annually. Course providers desiring approval for the upcoming year shall submit the proposed course outlines by November 1 to be considered and approved at the December Board meeting.
- C. A bail bond company shall be allowed to offer qualifying continuing education courses if the course has been approved by the Board, and the classes are attended by and monitored by a Board approved course provider other than the company course provider who certifies the bail bondsmen have completed six (6) hours of continuing education as approved by the Board. All approved classes must be offered at a neutral location. Classes conducted on the premises of any bail bond company will not be approved. Any continuing education course offered by a bail bond company must be open to attendance by bail bondsmen from other companies at the same cost paid by bail bondsmen from the presenting company.
- D. Education providers must notify the Board office, in writing, of the date, time and location of beginning or continuing education classes two (2) weeks prior to the class being offered.

SECTION 6. APPROVAL OR DENIAL OF COURSE

- A. Properly completed course outlines will be submitted for consideration by the Board.
- B. The Board will review the proposed course outlines. Final approval of course outlines shall be the responsibility of the Board.

SECTION 7. APPROVAL OF FEE FOR BEGINNING AND CONTINUING EDUCATION CLASSES

- A. Proposed course outlines shall include a schedule of fees applicable to said classes.
- B. Such schedule of fees shall be subject to the approval of the Board.

SECTION 8. CERTIFICATE OF COMPLETION

- A. At the completion of each class, an attendance list shall be provided to the Board within two weeks of course completion.
- B. At the completion of each class, students who satisfactorily complete a course shall be awarded a certificate of attendance containing the following information:
 - (a) Name of school or sponsor
 - (b) Name of student (applicant or licensee)
 - (c) License number – if licensed
 - (d) Course title
 - (e) Course location
 - (f) Course date(s)
 - (g) Number of classroom hours of instruction
 - (h) Instructor's signature

SECTION 9. SEVERABILITY

Any section or provision of this rule held by the court to be invalid or unconstitutional will not affect the validity of any other section or provision.

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(BLANK) COUNTY DETENTION CENTER
BAIL RULES AND REGULATIONS FOR BONDING COMPANIES AND AGENTS

1. Bondsmen will abide by the rules of the Arkansas Bail Bonds Laws.
2. All bondsmen will provide their current License to Detention Personnel.
3. Bondsmen WILL BE courteous and professional to jail staff, as they will be courteous and professional to you.
4. All bondsmen will sign the "Jail Bondsman Log" and shall notate all pertinent information, including the individual who contacted the bondsman and a verifiable telephone number.
5. All bondsmen will conduct their business with the defendant and leave the facility and Sheriff's Office property upon completion of their business.
6. No bondsman will ask or induce an inmate to solicit business from other inmates for their company or themselves. Bondsmen will not solicit business in or on the Detention Center property.
7. Bondsmen will only conduct bonding services from the specific inmate that called them. Calls from inmates transferring the phone to another inmate will not be allowed.
8. A free telephone number shall be listed for each bonding company. The purpose of this number is solely to conduct business relating to bonding activity only. Any conversation not related to bond business with that individual inmate is not allowed. No agent or bonding company shall make or allow to be made "three-way calls," or "favor calls," for inmates when the inmate calls the free telephone number.
A "three-way call," is defined as forwarding or in any way connecting a third person with the detainee during a phone call to the free number.
VIOLATION OF THIS RULE COULD RESULT IN SUSPENSION OF NUMBERS' FREE STATUS!!
9. A defendant may be surrendered by an Arkansas Licensed Private Investigator, Certified Law Enforcement Officer, or a licensed Bail Bond Agent of the state where the bond was written.
10. Defendant will not be accepted from a person identifying themselves as a Bail Bond Enforcement Agent, Bounty Hunter, or similar titles.
11. A certified copy of the Bail Bond shall accompany the surrender of a defendant.
12. Bail bondsmen may only take pertinent items into the jail, as needed for completion of a bail bond.

Failure to follow these rules and regulations WILL result in notification sent to the bonding company you represent. Further, within the discretion of the Sheriff or his designee, a complaint may be filed with the Arkansas Bail Bonding Licensing Board for suspension of license.

By signing below, you are indicating that you have read and understand the foregoing rules, rule and regulation of the Benton County Detention Center, and agree to follow these rules and regulations when dealing with the BCDC, its staff, or any inmate housed therein.

Agent Printed Name

Agent Signature

Bonding Company

Date