



Arkansas Home Inspector Registration Board

900 W. Capitol Ave. Ste. 400

Little Rock, AR 72201

Tel: (501) 683-3710

August 18, 2022

Governor

Asa Hutchinson

Board Members

Daniel Burkhead

Chairman

Kyle Rodgers

Vice Chairman

WC McBride

Secretary/Treasurer

Dillon Erwin

Chris Perry

Edward Loveless

Vacant Position

Consumer Advocate

Board Administrator

Charlotte London

Email: ahib@arkansas.gov

ATTENTION!!

ARKANSAS HOME INSPECTOR REGISTRATION BOARD LICENSEES

The Arkansas Home Inspector Registration Board (AHIRB)
is Launching its new Online Licensing System!

In an effort to provide you with the most convenient licensing experience, the Arkansas Home Inspector Registration Board (AHIRB) is pleased to announce that we will be transitioning to a new online licensing software product, starting on Monday, August 22, 2022. **This start date is for NEW APPLICATIONS ONLY!**

In order to best prepare you for this change and to ensure a smooth transition, we would like to alert you to some important information, dates, and expectations.

- Use of the new online licensing system requires that you have a valid email address on file with us. Charlotte will be reaching out to ensure we have this on file for you, but please let us know if the email address we have for you is no longer valid. You should expect messages regarding this to come from ahib@arkansas.gov, so PLEASE be sure this address is exempt from your junk/spam filter settings!
- We will be migrating your existing licenses onto our new online platform shortly before renewals begin. This means that a few weeks prior, you will receive two emails for EACH license that you have with us. One email will have your username, and the second will have an activation link. We will send out another preparatory email to remind you of this just prior to the activation emails going out.
- **New initial applications for AHIRB licenses will go live on the new online licensing system on Monday, August 22, 2022.** At that time, we will have a link directly to the online application on our [website](#).

This link will direct you to create a profile, username, and password prior to submitting your application.

IMPORTANT: THIS LINK IS FOR NEW APPLICATIONS ONLY.

If you are a current license holder, **DO NOT ATTEMPT TO** create a profile username and password.

- As when using any online system, it is critical that you have a stable internet connection during use. Finally, **PLEASE NOTE**, Internet Explorer has not been supported by Microsoft for some time and should not be relied on for use with our online licensing system. Please ensure you have installed a modern browser (Chrome, Firefox, Edge, Safari) before attempting to apply or renew.

Thank you in advance for your time and diligence in reading this announcement, as well as for your patience as we all acclimate to using a new system. We will continue to send out reminder announcements as we approach our launch date on November 1, 2022.

Please let us know if you have any questions or concerns and thank you again for your time and patience!

Sincerely,

Board of Directors
Arkansas Home Inspector Registration Board