

**Minutes of the Meeting of the
Arkansas Home Inspector Registration Board
Attorney General Building – Little Rock, AR
September 9, 2015**

Chairman Jim Metzger called the meeting to order at approximately 10:00 am. Board members Jim Metzger, Lee Stephens, Mitchell Erwin, Bob Downum, and Robert Neal were present. Board members Anthony Utsey and Wayne Pace were absent (attended via telephone during part of the executive session). Also present was potential administrative position applicant Sam Wherry, AAREI lobbyist Bob Balhorn, and Zach Harper from the Governor's Office.

Agenda Item A – Interview of Potential Applicant – Sam Wherry

Agenda Item B – Executive Session – Motion by Lee Stephens to enter executive session to discuss potential job applicant, seconded by Bob Downum – Motion passed unanimously

Exit of Executive Session – Motion made by Lee Stephens and seconded by Bob Downum to request Governor's office to lift freeze on Executive Director position and offer the job to Sam Wherry – Board vote: Metzger, Stephens, Erwin, Downum, Pace – Yes, Neal Abstained

Other Business:

Motion from Lee Stephens to discuss criteria for performance evaluation, job requirements, and review of job description of Administrative Assistance, seconded by Robert Neal – Motion passed unanimously

Motion by Robert Neal to postpone discussion of these criteria until next regular board meeting, seconded by Lee Stephens – Motion passed unanimously

Public comment from Bob Balhorn regarding website development. Suggestion of contacting Elizabeth Pierce of UALR as a potential resource for website development

Next meeting previously scheduled for 9:30 am on 9-23-2015 at Attorney General's Office

Chairman Metzger asked for any other business to be brought before the board – None

Meeting adjourned @ 11:25 am