



Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors

PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels

01/01/2024-12/31/2025 Renewal Notice for
Professional Engineer – License Ends with Odd Number

YOUR LICENSE WILL EXPIRE DECEMBER 31, 2023

Professional Engineer. Renewal Fee:
\$80.00 – if postmarked prior to December 31

To avoid a lapsed license, this completed form and payment
(payable to PELS Fund) MUST BE POSTMARKED NO LATER
THAN DECEMBER 31. Write your license number on your
payment.

IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND
RENEWAL FEES WILL INCREASE AS FOLLOWS:

\$120.00 - January 1 to February 28, 2024
\$160.00 – March 1, 2024 to December 31, 2025
NOTICE renew online and your renewal is processed within 24
hours compared to the 1-2 weeks that a paper copy requires.

Name: PE#:
Address:
City: State: Zip+4: -

Same as above Change Address to (check one): Home: Other: School: Work:
If Other or School enter Name:
If Work, enter Company Name:
Address: Ste/Bldg/Floor: (if applicable)
City: State: Zip+4: -
E-Mail: Primary Phone: () - Ext:
Secondary: () - Ext: Fax: () -

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Answer the following 3 questions – provide copies of orders, pleadings, and/or correspondence as supporting documentation for
any affirmative answer:

- 1. Are there any complaints or enforcement actions pending against you by another licensing board? YES: NO:
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES: NO:
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES: NO:

Enter your PDH Carryover as shown in the Online Roster: .

Select one of the following 3 options:

- I request my license be renewed – Between January 1, 2022 and December 31, 2023 I earned (round to 0.5) PDH.
A minimum of thirty PDH are required, visit Article 19 of the Board's Rules for more information.
I request my license be renewed and claim an exemption from the PDH requirement based upon (select one):
New Licensee since November 1, 2021
OPTIONAL Between November 1, 2021 and December 31, 2023 I earned (round to 0.5) PDH.
Requesting Inactive Status.
Active duty in the US Armed Forces between Jan 1, 2022 & Dec 31, 2023.
Requesting Exempt Status (I was born before Jan 1, 1959 AND licensed as a PE before Jan 1, 1999).
I request my license be placed in a Non-Renewed Status. This form is being returned without fees and remove my name from
future mailings.

CERTIFICATION – I acknowledge that any person who gives false evidence in the attempt to obtain licensure shall be
subject to disciplinary action by the Board.

Printed Name: Date: / /
Signature: PE #

BOARD USE ONLY: Receiver Initials:
Date Received:

Applicant Type: Licensee Other Payment received
Type Payment: Cashier's Check Company Check
Money Order Personal Check Temp Check
Payment Identifier:
Total Payment: \$80 \$120 \$160
Receipt Type(s): Renewal Fee – Professional Engineer \$80.00
Renewal Fee – Professional Engineer – Late (1-60 days) \$40.00
Renewal Fee – Professional Engineer – Late (61+ days) \$80.00