Your license will expire December 31, 2023

Engineer Intern Renewal Fee:
$10.00 – If postmarked prior to December 31

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN DECEMBER 31. Write your license number on your payment.

If not renewed, your license will lapse and renewal fees will increase as follows:

$15.00 – January 1 to February 28, 2024
$20.00 – March 1, 2024 to December 31, 2025

Notice! Renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

Notice! You may renew online with a credit card by going to www.pels.arkansas.gov

Answer the following 3 questions – provide copies of orders, pleadings, and/or correspondence as supporting documentation for any affirmative answer:

1. Are there any complaints or enforcement actions pending against you by another licensing board? YES:___ NO:___
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES:___ NO:___
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES:___ NO:___

Select one of the following options:

- I request my license be renewed and my fee(s) are enclosed.
- I request my license be placed in a Non-Renewed Status. This form is being returned without fees and removes my name from future mailings.

Certification – I acknowledge that any person who gives false evidence in the attempt to obtain licensure shall be subject to disciplinary action by the Board.

Printed Name: ___________________________________________ Date: ____/____/_______
Signature: ___________________________________________ EI #____________

Board use only: Receiver Initials: __________
Date Received: __________

Applicant Type: Licensee □ Other Payment received
Type Payment: □ Cashier's Check □ Company Check
□ Money Order □ Personal Check □ Temp Check
Payment Identifier: __________
Total Payment: $10 $15 $20
Receipt Type(s): Renewal Fee – Engineer Intern $10.00
Renewal Fee – Engineer Intern – Late (1-60 days) $5.00
Renewal Fee – Engineer Intern – Late (61+ days) $10.00