01/01/2024-12/31/2025 Renewal Notice for Certificate of Authorization (COA)–License Ends in Odd Number

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Please select the following options that are applicable:

☐ Our firm requests to change our name to: ______________________________________________________

☐ Our firm requests our license be renewed. For each type of service selected below, Enter the Name, Title, Arkansas License # and Expiration date of the PE and/or PS who is in good standing (either active or exempt status) who shall be in responsible charge of the Arkansas engineering and/or surveying services of the firm.

☐ Engineering
  P.E. Licensee Name     Title     AR P.E. Lic. #     Exp. Date
  __________________________________________________________

☐ Surveying
  P.S. Licensee Name     Title     AR P.S. Lic. #     Exp. Date
  __________________________________________________________

☐ Our firm requests our license be placed in a Non-Renewed Status. This form is being returned without fees and removes our name from future mailings.

CERTIFICATION – As the Responsible Professional Designated as acting on behalf of the firm, I certify that I have read and agree to abide and be bound by, The Acts of Arkansas and Rules of the Board and that any violation of the above could be a basis for revocation of our COA license.

Responsible Professional Signature: __________________________________ Date: _____/_____/____

BOARD USE ONLY:  Receiver Initials: ____________ Date Received: ______

Applicant Type:  Firm ☐ Other Payment received
Type Payment:  ☐ Cashier's Check  ☐ Company Check
☐ Money Order  ☐ Personal Check  ☐ Temp Check

Payment Identifier: __________
Total Payment: $100 $150 $200
Receipt Type(s):  Renewal Fee – COA $100.00
Renewal Fee – COA – Late (1-60 days) $50.00
Renewal Fee – COA – Late (61+ days) $100.00