



Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors

PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels

01/01/2023-12/31/2024 Renewal Notice for
Engineer Intern (EI) - License Ends with Even Number

YOUR LICENSE WILL EXPIRE DECEMBER 31, 2022

Engineer Intern Renewal Fee:

\$10.00 - If postmarked prior to December 31

To avoid a lapsed license, this completed form and payment
(payable to PELS Fund) MUST BE POSTMARKED NO LATER
THAN DECEMBER 31. Write your license number on your
payment.

IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND
RENEWAL FEES WILL INCREASE TO:

\$15.00 - January 1 to February 28, 2023

\$20.00 - March 1, 2023 to December 31, 2024

NOTICE renew online and your renewal is processed within 24
hours compared to the 1-2 weeks that a paper copy requires.

Name: \_\_\_\_\_ EI #: \_\_\_\_\_
Address: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_ - \_\_\_\_\_

Same as above Change Address to (check one): Home: Other: School: Work:

If Other or School enter Name: \_\_\_\_\_

If Work, enter Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ Ste/Bldg/Floor: \_\_\_\_\_ (if applicable)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_ - \_\_\_\_\_

E-Mail: \_\_\_\_\_ Primary Phone:(\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext: \_\_\_\_\_

Secondary: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov

Answer the following 3 questions - provide copies of orders, pleadings, and/or correspondence as supporting
documentation for any affirmative answer:

- 1. Are there any complaints or enforcement actions pending against you by another licensing board? YES: NO:
2. Have you ever been disciplined by another Board(s) which resulted in enforcement actions? YES: NO:
3. Have you ever been convicted of a felony or misdemeanor crime (other than traffic violations)? YES: NO:

Select one of the following options:

- I request my license be renewed and my fee(s) are enclosed.
I request my license be placed in a Non-Renewed Status. This form is being returned without fees and
removes my name from future mailings.

CERTIFICATION - I acknowledge that any person who gives false evidence in the attempt to obtain licensure shall be
subject to disciplinary action by the Board.

Printed Name: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature: \_\_\_\_\_ EI # \_\_\_\_\_

BOARD USE ONLY: Receiver Initials: \_\_\_\_\_
Date Received: \_\_\_\_\_

Applicant Type: Licensee Other Payment received
Type Payment: Cashier's Check Company Check
Money Order Personal Check Temp Check

Payment Identifier: \_\_\_\_\_

Total Payment: \$10 \$15 \$20

Receipt Type(s): Renewal Fee - Engineer Intern \$10.00
Renewal Fee - Engineer Intern - Late (1-60 days) \$ 5.00
Renewal Fee - Engineer Intern - Late (61+ days) \$10.00