Minutes of the Meeting of the
ARKANSAS HOME INSPECTOR REGISTRATION BOARD
Department of Labor & Licensing
Wednesday – December 15, 2021 @9:30 a.m.

I. CALL TO ORDER / ROLL CALL
Mr. Burkhead called the meeting to order at 9:42 a.m.

Board Members Present:
Daniel Burkhead, Chairman
WC McBride, Secretary/Treasurer
Bob Downum (absent)

Allen Trammell, Vice Chairman (via Zoom)
Dillon Erwin
Chris Perry
Marliese Kerr (absent)

Board Administrator: Charlotte London
Assistant Attorney General: Julie Chavis (via Zoom)

New Applicants (via phone & Zoom): Kevin Adams, Logun Bain, LaVaine Murphy, Jason Peck, Lucas Talley, Chris Walker, Brian Wilson

Others Present: Home Inspectors-Monty Freel and Eric Hile (AAREI), Gayathri Arunachalam, ADLL Software Support Analyst

II. APPROVAL OF December 15, 2021 MEETING AGENDA
Mr. McBride made a motion to approve the agenda. Mr. Erwin seconded the motion. All Board members voted aye in favor of the motion.

III. APPROVAL OF MINUTES
1. September 1, 2021 – Incomplete
2. October 6, 2021 – Incomplete
3. November 3, 2021 - Incomplete

Mr. McBride made a motion to table the September, October and November minutes until the next Board Meeting. Mr. Erwin seconded the motion and all Board members voted aye in favor of the motion.

IV. FINANCIALS
1. November 2020 - Incomplete
2. December 2020 – Incomplete
3. January 2021 – Incomplete
4. February 2021 – Incomplete
5. March 2021 – Incomplete
6. April 2021 – Incomplete
7. May 2021 – Incomplete
8. June 2021 – Incomplete
10. August 2021 – Incomplete
11. September 2021 – Incomplete
12. October 2021 – Incomplete
13. November 2021 - Incomplete

Mr. McBride made a motion to table the November 2020 through December 2021 minutes until the next Board Meeting. Mr. Perry seconded the motion and all Board members voted aye in favor of the motion.
V. STATUS OF COMPLAINTS / APPEALS / HEARINGS

1. Old Complaints

1. **202107-18** – Complaint Filed July 2021. Notification to HI sent by Regular mail on 8/10/2021. HI response received 8/25/2021. Complaint emailed to Investigator on 10/01/2021. Summary received from Investigator on 10/11/2021 with a recommendation of a $100.00 fine and a Consent Agreement from Ms. Chavis.

Mr. McBride made a motion to approve the Consent Agreement and fine for the home inspector. Mr. Erwin seconded and all Board members voted aye in favor of the motion.

2. New Complaints

1. **202110-21** - Complaint Filed October 2021. Notification to HI sent by Certified & Regular mail on 10/20/2021.

2. **202110-22** - ComplaintFiled October 2021. Notification to HI sent by Certified & Regular mail on 10/20/2021.


3. Hearings

None Scheduled

VI. REVIEW OF NEW APPLICANTS

A. New Applicants

1. Kevin Adams
2. Jeffery Antoine
3. Logun Bain – Reconsideration
4. Jerry Carter
5. Landon Greenwood
6. LaVaine Murphy
7. Jason Peck
8. Lucas Talley
9. Chris Walker
10. Brian Wilson

1. Mr. McBride made a motion to approve the application for **#1-Kevin Adams**. Mr. Perry seconded and all Board members voted aye in favor of the motion.

2. Mr. McBride made a motion to approve the application for **#2-Jeffery Antoine** contingent upon the applicant answer #14 on the application and provide his home address on a revised Certificate of Insurance. Mr. Erwin seconded and all Board members voted aye in favor of the motion.

3. Mr. Bain’s application was tabled at the November meeting because the Board had questions about his application. Mr. McBride made a motion to approve the application for **#3-Logun Bain**, with discussion. Mr. Perry seconded the motion. Mr. Burkhead asked Mr. Bain if he had ever been on the ahib.org website and Mr. Bain replied that he searched different sites until he saw one for the school. Mr. Burkhead asked him how he found out that he was supposed to be licensed to perform home inspections. Mr. Bain said that he had performed one home inspection and he did not do any more after he found out that he was supposed to have a license. All Board members voted aye in favor of the motion.

4. Mr. McBride made a motion to approve the application for **#4-Jerry Carter**. He said Mr. Carter needs to answer #14 on the application and provide a correct Certificate of Insurance with his name on it. Mr. Perry seconded and all Board members voted aye in favor of the motion.

5. Mr. McBride made a motion to approve the application for **#5-Landon Greenwood**. Mr. Erwin seconded and all Board members voted aye in favor of the motion.
6. Mr. McBride made a motion to approve the application for **#6-LaVaine Murphy**. Mr. Erwin seconded. Mr. Trammell asked Mr. Murphy if he had any CE courses and Mr. Murphy replied that he had. Mr. Burkhead asked him how many CE hours he takes each year and he replied 20 hours. All Board members voted aye in favor of the motion.

7. Mr. McBride made a motion to approve the application for **#7-Jason Peck** contingent upon him providing a corrected Certificate of Insurance with his home address. Mr. Perry seconded and all Board members voted aye in favor of the motion.

8. Mr. McBride made a motion to approve the application for **#8-Lucas Talley**. Mr. Perry seconded and all Board members voted aye in favor of the motion.

9. Mr. McBride made a motion to approve the application for **#9-Chris Walker** contingent upon Mr. Walker answering #21 on the application and emailing it to Ms. London. Mr. Perry seconded and all Board members voted aye in favor of the motion.

10. Mr. McBride made a motion to approve the application for **#10-Brian Wilson** contingent upon Mr. Wilson answering #21 on the application and emailing it to Ms. London. Mr. Perry seconded and all Board members voted aye in favor of the motion.

**VII. CONTINUING EDUCATION / PRE-REGISTRATION COURSES**

**A. CONTINUING EDUCATION**

1. **AAREI Spring Seminar 2022**

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>CREDIT HRS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report Writing &amp; Risk Management</td>
<td>2 Hrs</td>
</tr>
<tr>
<td>Inspecting Old Electrical Systems</td>
<td>2 Hrs</td>
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<tr>
<td>Manufactured Housing</td>
<td>2 Hrs</td>
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<tr>
<td>Fundamentals of Fuel Gas &amp; High Efficiency Appliance Venting</td>
<td>2 Hrs</td>
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<tr>
<td>Air Conditioning &amp; Heat Pumps</td>
<td>2 Hrs</td>
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<tr>
<td>Foundation Problems &amp; Identification</td>
<td>2 Hrs</td>
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<tr>
<td>Roof Materials Identification &amp; Expected Life</td>
<td>2 Hrs</td>
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Mr. McBride made a motion to table the AAREI CE Courses until January. Mr. Perry seconded and all Board members voted aye in favor of the motion.

**B. PRE-REGISTRATION**

2. **AmeriSpec** – Renewal of 80-Hr Pre-Registration Course

<table>
<thead>
<tr>
<th>COURSE NAME</th>
<th>CREDIT HRS</th>
<th>Previous AHIB Approval No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>AmeriSpec Technical Academy</td>
<td>80 Hrs</td>
<td>PR-2020-01</td>
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Mr. McBride made a motion to approve the renewal of AmeriSpec’s 80-Hr pre-registration Course. Mr. Erwin seconded and all Board members voted aye in favor of the motion.
VIII. NEW BUSINESS
1. McKissock’s Misleading CE Advertising – The Board had received an email with misleading advertising. Mr. Burkhead had read the add and he did not think that it was misleading. No further action was needed.

IX. OLD BUSINESS
1. Update on Proposed Rule Changes – No updates.

X. ADMINISTRATOR’s UPDATE to BOARD MEMBERS
1. Weekly Reports to Dept. of Labor
2. Insurance expiration letters for December were mailed on November 12, 2021. Insurance expiration letters for January 2022 were mailed on December 17, 2021.

XI. 2022 REGISTRATION RENEWALS
Mr. Burkhead read the license numbers of the home inspectors whose license had been renewed for 2022. Mr. McBride made a motion to approve the license renewals. Mr. Perry seconded the motion and all Board members voted aye in favor of the motion.

XII. SCHEDULE NEXT MEETING
January 12, 2022 @ 9:30 a.m. in the 4th Floor Board Room at the Dept. of Labor & Licensing
(Meeting date and time are subject to change at the discretion of the Board)

XIII. ADJOURNMENT
The meeting was adjourned at 2:11 p.m.