

Arkansas Code Annotated §17-1-104 (Repl. 2018) requires the Electrical Division to transfer name, address, and social security number information on applicants to the Office of Child Support Enforcement. Social security numbers shall otherwise be maintained in a confidential manner as required by this statute.

**INSTRUCTIONS FOR LISTING WORK EXPERIENCE AND TRADE-RELATED EDUCATION
PLEASE READ CAREFULLY**

Please complete **PART I**, and **PART II** of this application in detail.

PART I

WORK EXPERIENCE (See Page 3)

The Arkansas Board of Electrical Examiners may contact your present or previous employers to verify your work experience as stated herein.

- Provide verification of employment by NOTARIZED original letters (not photocopies), or by the "Affidavit of Employment Experience" form, (see page 5), from previous or current employers. The verification must include exact employment dates and the exact type of electrical work performed.
- Your qualifications will be determined based on information provided by you on this application. It must be **factual, clear** and **complete**. Use additional sheets as necessary.
- Provide photocopies of any electrical licenses you presently hold or have previously held.
- If you have supervision experience and/or were the owner of an electrical contracting company, you may attach additional information to your application. You should submit a **NOTARIZED** letter describing your work experience along with a copy of your advertisement in the telephone directory, a copy of your business stationary, a list of jobs contracted by your company, a photocopy of any state or city business licenses and any other documents supporting the length of time you have been in business.

PART II

TRADE RELATED EDUCATION AND FORMAL INSTRUCTION (See Page 4)

Read carefully the description of the three classifications of education or instruction listed below, then complete page 4, and supply the information requested. Make your answers as complete and clear as possible. Please submit or upload a transcript of credits to receive credit for school time.

1. **Formal Apprenticeship Training:** If registered in an approved electrical apprenticeship program, list the program and the dates that you were enrolled. If completed, submit or upload a copy of the completion certificate. A "Release for Test" form signed by the apprenticeship program and the Arkansas Department of Career Education, if applicable, must be included your application.
2. **Electrical Engineer:** A degree in electrical engineering plus two (2) years of experience will be accepted for application for a master examination.
3. **Military Training in Electrical Wiring:** Show in detail exactly what kind of training, schooling or work experience you received directly related to wiring for installing and repairing electrical apparatus and equipment for light, heat and power. Include the length of time spent and any other information that will assist in evaluation the degree of electrical experience that you have had in construction in this classification.

If printing and mailing, send the application and all supporting documentation to:

**Arkansas Board of Electrical Examiners
Arkansas Department of Labor And Licensing
900 West Capitol
Little Rock, AR 72201**

ARKANSAS BOARD OF ELECTRICAL EXAMINERS
ARKANSAS DEPARTMENT OF LABOR AND LICENSING
900 West Capitol, Little Rock, AR 72201
Phone: 501-682-4549 Fax: 501-682-1765 TRS: 800-285-1131
<http://www.arkansas.gov/labor/divisions>

THIS APPLICATION MUST BE FILLED OUT COMPLETELY

- CHECK APPROPRIATE BOXES (1) Master (2) Examination
FOR: Residential Master Reciprocal
(1) LICENSE TYPE Journeyman Temporary
(2) LICENSING QUALIFICATION: Residential Journeyman
 Industrial Maintenance
 Air Conditioning Electrician
 Specialist Sign Electrician

Date of Application _____ Email address: _____

Name _____
Last First Middle

Residence Address _____
Street City State Zip Code

Mailing Address _____
Street City State Zip Code

County of Residence ARKANSAS

Home Phone # _____ Other Phone # _____

Have you previously made application with this Board? No Yes, Date _____

Have you ever held an electrician's license No Yes, If so, where _____

License # _____ License Type and Level _____
Submit Photocopy

License Valid until _____ Was License Issued by Examination? Yes No

Examination Date _____ Examination Score _____

What testing firm administered the examination? _____

Have you ever had an electrician's license revoked? No Yes

If Yes, by whom and for what reason? _____

Have you ever been convicted, plead guilty or nolo contendere to a federal or state offense? Please exclude any conviction that was lawfully sealed under the Comprehensive Criminal Record Sealing Act of 2013 or otherwise sealed or expunged under prior law.

If yes, please explain and include documentation with the explanation as an attachment. No Yes

Have you attended an apprenticeship school? No Yes

If you answered yes, How many semesters did you attend? _____

Where did you attend apprenticeship school? _____

Apprentice Registration Number _____

To complete your application:

- Please complete pages 3 and 4 to show your previous work and training experience.
- **Please have your current employer complete and notarize page 5 and attach or upload with your application.**

PART I – WORK EXPERIENCE

LIST PRESENT AND PREVIOUS EMPLOYERS.

EMPLOYER INFORMATION	DATES EMPLOYED		Type of Electrical Work Performed
	FROM Mo/Day/Yr.	TO Mo/Day/Yr.	
Name of Company			
Street Address			
City/State/Zip			
Employer Phone Number			
Name of Company			
Street Address			
City/State/Zip			
Employer Phone Number			
Name of Company			
Street Address			
City/State/Zip			
Employer Phone Number			
Name of Company			
Street Address			
City/State/Zip			
Employer Phone Number			
Name of Company			
Street Address			
City/State/Zip			
Employer Phone Number			
Name of Company			
Street Address			
City/State/Zip			
Employer Phone Number			
Name of Company			
Street Address			
City/State/Zip			
Employer Phone Number			

PART II – TRADE RELATED EDUCATION AND FORMAL INSTRUCTION:

1. FORMAL APPRENTICE TRAINING PROGRAM:

NAME OF PROGRAM /SCHOOL AND COURSE	DATES: Started/ Completed	CREDIT HOURS	DAYS PER WK	HRS /DAY

2. EDUCATION - VOCATIONAL OR TRADE, CORRESPONDENCE, COLLEGE:

A transcript must be included with the application.

NAME OF SCHOOL AND COURSE:	DATES: Started/ Completed	CREDIT HOURS	DAYS PER WK	HRS /DAY

3. MILITARY TRAINING (Submit a photocopy of your DD-214 form)

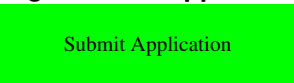
Military training or experience in electrical work must be detailed and submitted for evaluation with the application.

NAME OF SCHOOL AND COURSE:	DATES: Started/ Completed	CREDIT HOURS	DAYS PER WK	HRS /DAY

**I HEREBY STATE THAT THE INFORMATION CONTAINED IN THIS APPLICATION, TO THE BEST OF MY KNOWLEDGE, IS TRUE AND CORRECT. I AGREE TO ABIDE BY ALL RULES AND REGULATIONS OF THE ARKANSAS BOARD OF ELECTRICAL EXAMINERS.
(PLEASE NOTE: FAXED COPIES ARE NOT ACCEPTED)**

_____ Date

_____ Signature of Applicant





**STATE OF ARKANSAS
 ARKANSAS DEPARTMENT OF LABOR AND LICENSING
 ARKANSAS BOARD OF ELECTRICAL EXAMINERS**

900 WEST CAPITOL • LITTLE ROCK, AR 72201

Phone: 501-682-4549 Fax: 501-682-1765 TRS: 800-285-1131

AFFIDAVIT OF ELECTRICAL EXPERIENCE

TO: Arkansas Board of Electrical Examiners

Applicant Name _____

Dates of verification (mm/dd/yyyy): From: _____ To: _____

Amount of hours in each type of work:

Any applicant or licensee who provides false information to the Board may be subject to suspension, license revocation or denial of a license.

Residential: _____ Hours
 Commercial: _____ Hours
 Industrial Construction: _____ Hours
 Industrial Maintenance: _____ Hours
 Sign Specialist: _____ Hours
TOTAL HOURS: _____ Hours

Work listed above was performed under the supervision of:

Master Electrician: _____ License Number: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Description of Applicants job duties: _____

I state under oath the above and foregoing employment history is true and correct to the best of my knowledge and belief.

Employer's Signature

Subscribed and sworn to before me this
 _____ Day of _____, 20_____

 Notary Public

 Employer's Name (Please Print or Type)

 Company

 Title

A separate affidavit must be furnished for each employer listed on the license application.

(Photocopy this form as needed)