

**Minutes of the Teleconference Meeting of the
Arkansas Home Inspector Registration Board
Little Rock, Arkansas
February 5, 2020**

Board Members:

Wayne Pace, Chairman	Robert Neal	Bob Downum
Marliese Kerr, Vice Chairman	Allen Trammell	Tom Allen
WC McBride, Secretary/Treasurer		

Board Administrator:	Charlotte London
Assistant Attorney General:	Julie Chavis
New Applicants:	Chet Clark, Christopher Curl, Jeff Ferrell
Others present:	Clay Smith, Dan Smith, Eric Young

I. Agenda Item I: Call to Order/Roll Call

Mr. Pace called the meeting to order at 7:33 a.m.

II. Agenda Item II: Approval of February 5, 2020 Meeting Agenda

Motion was made by Mr. Allen to approve the agenda and seconded by Mr. Neal.
All Board members voted aye in favor of the motion to approve the Agenda.

III. Agenda Item III: Approval of Minutes

1. October 2, 2019 – Incomplete
2. November 6, 2019 – Incomplete
3. December 18, 2019 – Incomplete
4. January 15, 2020 - Incomplete

The minutes for October, November, December and January were incomplete. Mr. Trammell made a motion to table the minutes for those months until the next meeting. Mr. Allen seconded and all Board members voted aye in favor of the motion to table the minutes.

IV. Agenda Item IV: Financials

The Financials for January were incomplete.

1. Mr. Trammell made a motion to table the January Financials until the next meeting, Ms. Kerr seconded and all Board members voted in favor of the motion with aye.

V. Agenda Item V: Status of Complaints

A. OLD COMPLAINTS

Mr. Neal made a motion to table the Old Complaints until the next meeting. Mr. Trammell seconded and all Board members voted in favor of the motion with aye.

B. NEW COMPLAINTS

There were no new complaints.

VI. Agenda Item VI: Review of New Applicants

The Board reviewed six (6) new applicants.

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|---------------------|-----------------|--------------------|
| 1. Chet Clark | 3. Jeff Ferrell | 5. Justin Reynolds |
| 2. Christopher Curl | 4. Billy Foster | 6. Robert Taylor |

Applicant #1 - Mr. Neal made a motion to approve the application of Mr. Clark. Mr. Neal amended his motion to include Mr. Clark providing a phone number for his insurance carrier. Mr. Trammell seconded and all Board members voted aye in favor of approving the applicant for licensing.

Applicant #2 - Mr. Neal made a motion to approve the application of Mr. Curl. Mr. Trammell seconded and all Board members voted aye in favor of approving the applicant for licensing. Mr. Neal asked Mr. Curl to complete 14 hours of CE courses to renew his license for 2021 since he had applied for licensing past the twelve (12) month deadline since completing his pre-registration course.

Applicant #3 – Mr. Neal made a motion to approve the application of Mr. Ferrell. Mr. Trammell seconded and all Board members voted aye in favor of approving the applicant for licensing.

Applicant #4 – Mr. Neal made a motion to approve the application of Mr. Foster. Mr. Neal amended his motion to include that the applicant provide proof of a high school diploma or GED. Mr. Trammell seconded and all Board members voted aye in favor of approving the applicant for licensing.

Applicant #5 – Mr. Neal made a motion to approve the application of Mr. Reynolds. Mr. Trammell seconded and all Board members voted aye in favor of approving the applicant for licensing.

Applicant #6 - Mr. Neal made a motion to approve the application of Mr. Taylor. Ms. Kerr seconded and all Board members voted aye in favor of approving the applicant for licensing.

VII. Agenda Item VII: Continuing Education/Pre-Registration Courses

A. InterNACHI – Thirty (30) CE Course Renewals

	COURSE NAME	Hrs
a.	25 Standards Every Inspector Should Know	5
b.	Advanced HVAC Training for Home Inspectors	21
c.	Advanced Inspection of Crawlspace	3
d.	Advanced Stucco & EIFS Inspection Training for Inspectors	16
e.	Defect Recognition and Report Writing	8
f.	How to Inspect Fireplaces, Stoves and Chimneys	4
g.	How to Inspect for Moisture Intrusion	2
h.	How to Inspect HVAC Systems	12
i.	How to Inspect the Attic, Insulation, Ventilation and Interior	14
j.	How to Inspect the Exterior	16
k.	How to Inspect Water Heater Tanks	4
l.1	How to Perform Deck Inspections	3
l.2	How to Perform Deck Inspections Video	1
m.	How to Perform Residential Electrical Inspections	4
n.	How to Perform Roof Inspections	4
o.	Log Home Inspection	8
p.	Residential Plumbing Overview for Inspectors	8
q.	Structural Issues for Home Inspectors	4
r.	The House as a System	2
s.	How to Inspect Manufactured and Mobile Homes	12
t.	Advanced Residential Roof Inspection	22

u.	General Roof Inspection Training Video	2
v.	Inspecting Foundation Walls and Piers	3
w.	Inspecting Metal Roofs	2
x.	Inspecting Slate Roofs	3
y.	Inspecting Tile Roofs	2
z.	Inspecting Wood Shingle and Shake Roofs	2
aa.	Residential Structural Design for Home Inspectors	19
bb.	Wind & Hail Property Damage Inspection	4
cc.	Ladder Safety Training	1

Mr. Allen made a motion to approve all of the CE courses except for #cc-Ladder Safety Training. Mr. Neal seconded and all Board members voted aye in favor of the motion.

PRE-REGISTRATION COURSES

None

VIII. Agenda Item VIII: New Business

1. Blackbird Home Inspections – Home Inspector, Eric Young was on the phone and Mr. Allen asked that he attend the March Meeting in person once it is scheduled and Mr. Young agreed to do so.
2. ICA School – No one from ICA had called in, so they will be invited to the March meeting.
3. There were no updates on rule changes.

IX. Agenda Item IX: Old Business

None

X. Agenda Item X: Schedule Next Meeting

1. The next Board meeting will be on Wednesday, March 4, 2020 @9:30 a.m.

XI. Agenda Item XI: 2020 Late Registration Renewals

The license renewals were tabled until the March meeting. Mr. Neal asked Ms. London to make sure that all the applicants provide a completed Attestation of Abstinence form.

XII. Agenda Item XII: Adjournment

The meeting adjourned at 8:20 a.m.