

**Minutes of the Meeting of the  
Arkansas Home Inspector Registration Board  
Attorney General's Building, Little Rock  
December 18, 2019**

**Board Members:**

Wayne Pace, Chairman	Robert Neal	Bob Downum
Marliese Kerr, Vice Chairman	Allen Trammell	Tom Allen
WC McBride, Secretary/Treasurer		

Board Administrator:	Charlotte London
Assistant Attorney General:	Julie Chavis (11:05 Arrival)
New Applicants:	Nathan Izard
Others present (Via Phone):	Dan Smith, Robert Williams

**I. Agenda Item I: Call to Order/Roll Call**

Mr. Pace called the meeting to order at 9:45 a.m.  
All Board members are present except for Ms. Kerr who arrived @9:52 a.m.

**II. Agenda Item II: Approval of December 18, 2019 Meeting Agenda**

Motion was made by Mr. McBride to approve the agenda and seconded by Mr. Allen.  
All Board members voted aye in favor of the motion to approve the Agenda.

**III. Agenda Item III: Approval of Minutes**

1. October 2, 2019
2. November 6, 2019

Mr. Neal made a motion to table the October & November minutes until January and Mr. Allen seconded. All Board members voted aye in favor of the motion to table the minutes.

**IV. Agenda Item IV: Financials**

The Board reviewed the Financials for November.

<b>November Available Cash</b>	\$470,809.68
Revenue	\$25,895.00
Expense - Salary	(\$4,130.75)
Postage/Office Phone	(\$454.56)
Utilities & Rent	(\$625.00)
Travel & Subsistence	
Background Checks	(\$198.00)
Office Supplies	(\$634.23)
Professional Services	\$0.00
Surety Bond Premium	\$0.00
Total of Expense	(\$1,911.79)
Burn Rate of	(\$382.36)

1. Mr. Neal made a motion to approve the November financials, Mr. McBride seconded and all Board members voted in favor of the motion with aye.

**V. Agenda Item V: Status of Complaints**

**A. OLD COMPLAINTS**

1. **Robert Neal (AHIRB) vs Justin Hall**-Not registered as a HI in Arkansas. *Complaint Filed March 2018. Notification sent by Certified Mail on 3/26/2018. It was signed for and accepted on April 12, 2018. No response to complaint as of October 30, 2019. No updates on this complaint.*
2. **James Eccles, Trustee vs Lowell Coomer, HI-1003 & Jeremy Coomer, HI-1967**- *Complaint Filed September 2019. Notification to HI sent by Certified Mail on 10/22/2019. Mr. Smith has been reviewing the complaint and he asked for reports on the foundation of the home.*

**B. NEW COMPLAINTS**

**VI. Agenda Item VI: Review of New Applicants / Registration Renewals**

The Board reviewed six (6) new applicants.

- |                     |                 |                    |
|---------------------|-----------------|--------------------|
| 1. Jody Ballard     | 3. Nathan Izard | 5. Kyle Miller     |
| 2. Bryan Dearasaugh | 4. Semyon Lisun | 6. Robert Williams |

**Applicant #1** - Mr. Neal made a motion to approve the application of Mr. Ballard and Mr. Trammell seconded. Mr. Allen voted nay to deny approval and all other Board members voted aye in favor of approving the applicant for licensing. The motion to approve passes.

**Applicant #2** - Mr. Neal made a motion to approve the application of Mr. Dearasaugh and Mr. McBride seconded. All Board members voted aye in favor of approving the applicant with his license becoming effective on January 1, 2020, as requested by the applicant.

**Applicant #3** - Mr. Neal made a motion to approve the application of Mr. Izard and Mr. McBride seconded. All Board members voted aye in favor of approving the applicant for licensing.

**Applicant #4** - Mr. Trammell made a motion to approve the application of Mr. Lisun contingent upon receipt of his ethics exam results and Mr. Allen seconded. All Board members voted aye in favor of approving the applicant for licensing.

**Applicant #5** - Mr. Neal made a motion to approve the application of Mr. Miller and Mr. McBride seconded. All Board members voted aye in favor of approving the applicant for licensing.

**Applicant #6** - Mr. Neal made a motion to approve the application of Mr. Williams and Mr. Trammell seconded. Mr. Neal said Mr. Williams needed to put his license number on his website and he also needed to have his insurance agent's signature and the Board's address added to his Certificate of Insurance. All Board members voted aye in favor of approving the applicant for licensing pending receipt of the items requested.

**VII. Agenda Item VII: Continuing Education/Pre-Registration Courses**

**A. AAREI Spring Seminar 2020 – 14 CE Credit Hours**

1. Insulation – 2 Hrs.
2. Ventilation – 2 Hrs.
3. Roofing – 3 Hrs.
4. Siding/Exterior – 3 Hrs.
5. Plumbing – 4 Hrs. (*Application documents for this CE course have not been received yet*)

Mr. Allen recommended approval of the five CE courses pending receipt of the application documents for the plumbing course.

Ms. Chavis arrived at the meeting at 11:05. The Board decided to take a break after she came in and New Business would be discussed after the break.

**BREAK 11:08 – 11:13**

**VIII. Agenda Item VIII: New Business**

1. Ms. Chavis spoke to the Board about how complaints will be identified by number starting in 2020. She also talked with the Board about limitations on what could be discussed about a complaint during a Board meeting. If a hearing is scheduled, the Board will hear details about the complaint at that time.
2. ICA School – It had been brought to the attention of the Board that ICA had several misleading statements on their website concerning their training and projected salaries of home inspectors. Board members asked Ms. Chavis to send a letter to them requesting their attendance at the January 2020 meeting to discuss these issues.
3. A potential applicant, licensed as a home inspector in Oklahoma, sent an email to the Board asking if his online training and existing license would help him to get licensed in Arkansas. Board members said that he would have to go through the normal process to apply for a license in Arkansas. Online training is not the same as classroom training and it does not comply with the rules for pre-licensing in Arkansas.
4. There were no updates on rule changes.
5. Matt Brentlinger, a home inspector in Arkansas, had unknowingly let his insurance lapse and had performed one fee-paid home inspection. He wanted to renew his license for 2020. Mr. Neal said that he would have to pay a fine of \$250.00 for the lapsed insurance and send the Board a list of the home inspections that he performed during the time that his insurance had lapsed. Mr. Neal made a motion to approve his application for license renewal pending receipt of list and payment of the fine. Mr. Trammell seconded and all Board members voted aye to approve his license renewal.
6. Blackbird Home Inspections – The Board asked Ms. Chavis to send a letter to Wes Brown and Jon Young of Blackbird Home Inspections and invite them to the January Board meeting to discuss issues with their advertising.

**LUNCH BREAK 11:35 – 12:23**

**IX. Agenda Item IX: Old Business**

1. None

**X. Agenda Item X: Schedule Next Meeting**

1. The next Board meeting will be on Wednesday, January 15, 2020 @9:30 a.m.

**XI. Agenda Item XI: 2020 Registration Renewals**

1. **Charles Wilson, HI-1572** – His renewal documents were submitted with the AAREI certificate that was used with the previous year's renewal. Mr. Allen motioned to approvedhis 2020 renewal pending receipt of the correct certificate of completion. Ms. Kerr seconded and all Board members voted aye in favor of the motion.
2. **Josh Allen, HI-1936** – Mr. Neal made a motion to deny approval for renewal of Mr. Allen's license due to insufficient CE Hours submitted. Mr. Allen seconded and all Board members voted aye in favor of denial of the license renewal.

3. **Group 1 Home Inspectors (HI-1002 through HI-1406)** - Mr. Neal made a motion to approve the applications submitted for license renewal with the exception of HI-1211 Michael West, whose carryover hours had to be verified. Mr. Allen seconded and all Board members voted aye in favor of the motion to approve all of the applicants including Mr. West when his carryover hours are verified.
4. **Group 2 Home Inspectors (HI-1417 through HI-1669)** - Mr. Neal made a motion to approve the applications submitted for license renewal and Ms. Kerr seconded. All Board members voted aye in favor of the motion to approve the applicants.
5. **Group 3 Home Inspectors (HI-1670 through HI-1793)** - Mr. Neal made a motion to approve the applications submitted for license renewal. Mr. Allen seconded and all Board members voted aye in favor of the motion to approve all of the applicants.
6. **Group 4 Home Inspectors (HI-1794 through HI-1902)** - Mr. Neal made a motion to approve the applications submitted for license renewal. Mr. Allen seconded and all Board members voted aye in favor of the motion to approve all of the applicants.
7. **Group 5 Home Inspectors (HI-1903 through HI-1987)** - Mr. Neal made a motion to approve the applications submitted for license renewal. Mr. Allen seconded and all Board members voted aye in favor of the motion to approve all of the applicants.
8. **Group 6 Home Inspectors (HI-1988 through HI-2035)** - Mr. Neal made a motion to approve the applications submitted for license renewal. Mr. Allen seconded and all Board members voted aye in favor of the motion to approve all of the applicants.

Board members briefly discussed the increased number of home inspectors who did not renew their license or went on Inactive Status. Mr. Allen said some of the cause could be due to the lack of experience with home inspections. They decided that this would be discussed in more detail during a future meeting.

**XII. Agenda Item XII: Adjournment**

The meeting adjourned at 2:35 p.m.