

**Minutes of the Teleconference Meeting of the
Arkansas Home Inspector Registration Board
Little Rock
Wednesday October 2, 2019**

Board Members:

Wayne Pace, Chairman	Robert Neal	Bob Downum
Tom Allen, Vice Chairman	Allen Trammell (<i>Absent</i>)	Marliese Kerr
WC McBride, Secretary/Treasurer		

Board Administrator:

Charlotte London

Assistant Attorney General:

Lacie Kirchner

Others Present:

Bryan Blackstock, Daniel Burkhead, Dan Smith, Mike Thomas

I. Agenda Item I: Call to Order/Roll Call

Mr. Pace called the meeting to order at 7:33 a.m.
Roll call - All Board members are present except Mr. Trammell.

II. Agenda Item II: Approval of October 2, 2019 Meeting Agenda

Motion was made by Mr. McBride to approve the agenda and seconded by Mr. Downum.
All Board members voted aye in favor of the motion to approve the Agenda.

III. Agenda Item III: Approval of Minutes

The Minutes for August and September were incomplete. A motion was made by Mr. Neal to table approval of the minutes until the next meeting. Mr. McBride seconded and all Board members voted aye in favor of the motion.

IV. Agenda Item IV: Financials

Mr. McBride motioned to table the September minutes until the next meeting, Mr. Allen seconded and all Board members voted aye in favor of the motion.

V. Agenda Item V: Status of Complaints/Appeals/Hearings

A. Old Complaints

- 1) Earlene Horton vs Daniel Broughton, HI-1076 - *Mr. Broughton has signed the Consent Agreement and paid the \$250.00 Civil Penalty Fine -September 18, 2019.*
- 2) **Robert Neal (AHRB) vs Justin Hall**-Not registered as a HI in Arkansas *Complaint Filed March 2018. Notification sent by Certified Mail on 3/26/2018. It was signed for and accepted on April 12, 2018. No response to complaint as of August 30, 2019.*

B. New Complaints

- 1) **Kathy Sligh vs William McCormick, HI-1443** – *(August 2019) Notification sent to Mr. McCormick by Certified Mail on September 6, 2019. Certified letter was signed for and accepted on September 18, 2019. Email response from Mr. McCormick was received September 18, 2019. Home Inspection report received via email September 24, 2019.*

Mr. Smith recommended dismissal of this complaint. Mr. McBride motioned to dismiss the complaint, Mr. Downum seconded with further discussion. Mr. Downum asked how the Board can vote on a complaint without knowing what it is about. Mr. Pace said the Board should not know all the details about a complaint. Ms. Kirchner said the Board can know certain details. Mr. Smith then said that the home inspector did re-check his inspection report and amended it accordingly. Mr. Pace said there is no problem with Mr. Downum asking for an explanation of Mr. Smith's decision before voting. Mr. Allen asked that the issue be discussed at the next meeting. He said the Board needs to discuss how discussions about complaints will be handled

in the future. He added that he was not trying to diminish the roles that Mr. Smith and Ms. Chavis have in resolving complaints.

VI. Agenda Item VI: Review of New Applicants / Registration Renewals

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|---------------------|---------------------|
| 1. Steve Beiswenger | 8. Michael Mize |
| 2. Brian Blackstock | 9. Michael Pirnique |
| 3. Daniel Davis | 10. Gage Sanders |
| 4. Dave Faber | 11. Mike Thomas |
| 5. Jarret Harbour | 12. David Ward |
| 6. Greg Hassell | 13. Joe Williams |
| 7. Corey Martin | |

Mr. Neal had questions about applicants #4 & #8. Mr. Neal made a motion to approve applicants #1-3, 5-7 and 9-13 and Mr. Downum seconded. All Board members voted aye to approve the referenced applicants. Mr. Neal motioned to approve #4-Dave Faber, Mr. Downum seconded and all Board members voted aye to approve the applicant. Mr. Neal motioned to approve #8, Mr. Mize, but later amended his motion to table his application for discussion at the next meeting. Mr. Allen seconded and all Board members voted aye to table Mr. Mize's application.

VII. Agenda Item VII: Continuing Education / Pre-Registration Courses

A. American Society of Home Inspectors (ASHI) – 12 Classroom CE Courses

Each CE course is two (2) Credit Hours

- 1) 45 Years in HVAC: The Changes I've Seen
- 2) Creepy Crawly Spaces
- 3) 45 Years in Plumbing: The Changes I've Seen
- 4) A Closer Look at Grounding, Bonding & CSST
- 5) Crawlspace and Attic Ventilation
- 6) Electric Panel Inspections
- 7) Wood Destroying Insects and Other Household Pests
- 8) Getting to the Root of it with Sewer Inspections
- 9) How to Perform a Septic System Evaluation
- 10) Identifying Exterior Water Problems
- 11) Visual Inspection of Fiber Cement
- 12) Inspecting Storm Damaged Houses

Mr. Allen motioned to approve all twelve (12) CE Courses. Mr. Neal seconded and said that #9 was outside the parameters of the Standards of Practice. Mr. Neal then amended the motion to approve all of the CE courses except #9-How to Perform a Septic System Evaluation. Mr. Downum seconded and all Board members voted aye to approve all of the courses except for Septic System Evaluation.

VIII. Agenda Item VIII: New Business

1. ICA school – Website has incorrect training information on roof inspections.

Mr. Neal made a motion to revoke the school's approval due to false advertising about roof inspections and home inspector's projected earnings. Mr. Allen seconded and all Board members voted aye to approve the approval revocation.

2. Discuss Report Writing and Standards of Practice (*GFCI, Copper Gas Piping, Smoke Detectors, etc.*) – Discussion was tabled until the next meeting.
3. Updates on Rule Changes for Apprenticeship Training Program – Ms. Kirchner explained the procedure for rule changes.

IX. Agenda Item X: Schedule Next Meeting

The next Board meeting is scheduled for November 6, 2019 at 9:30 a.m.

- X. Agenda Item XI: Adjournment**
The Teleconference adjourned at 8:45 a.m.