

**Minutes of the Teleconference Meeting of the
Arkansas Home Inspector Registration Board
Little Rock
May 1, 2019**

Board Members:

Wayne Pace, Chairman	Robert Neal	Bob Downum
Tom Allen, Vice Chairman	Allen Trammell	Marliese Kerr
WC McBride, Secretary/Treasurer		

Board Administrator:	Charlotte London
Assistant Attorney General:	Julie Chavis
Board's Subcontractor:	Dan Smith
Others Present:	Shane Burton, Michael Massery, Tom Pennel, Colt Shirley

I. Agenda Item I: Call to Order/Roll Call

Mr. Pace called the meeting to order at 7:35 a.m.
Roll call - All Board members are present.

II. Agenda Item II: Approval of May 1, 2019 Meeting Agenda

Motion was made by Mr. Trammell to approve the agenda and seconded by Mr. McBride.
All Board members voted aye in favor of the motion to approve the Agenda.

III. Agenda Item III: Approval of Minutes

1. April 3, 2019

Mr. Neal made a motion to approve the April 3rd minutes, Mr. Allen seconded and all Board members voted in favor of the motion with aye.

IV. Agenda Item IV: Financials

The April Financials were incomplete.

Mr. McBride made a motion to table the financials until the next meeting, Mr. Downum seconded and all Board members voted in favor of the motion with aye.

V. Agenda Item V: Status of Complaints / Hearings

Ms. Chavis told the Board that she had received signed Consent Agreements from the following home inspectors:

- a. **HI-1726 David Miller** – Ms. Chavis asked the Board to vote their approval of a \$250.00 fine against Mr. Miller. Mr. Trammell made a motion to approve the \$250.00 fine, Mr. Neal seconded and all Board members voted in favor of the motion with aye.
- b. **HI-1693 Tim Hoffman** – Ms. Chavis asked the Board to vote their approval of a \$250.00 fine against Mr. Hoffman due to several discrepancies in his home inspection report. Mr. Trammell made a motion to approve the \$250.00 fine and Mr. Downum seconded. Mr. Allen asked if the complaint reviewer was looking at the complaint issues or evaluating the home inspection report. Ms. Chavis answered that both were being looked at. Mr. Allen said this should be discussed in more detail at the next meeting. Mr. Neal clarified that chimney flues should be readily accessible for a home inspector to inspect. All Board members, except Mr. Allen, voted aye in favor of the motion. Mr. Allen voted nay to deny the motion.
- c. **HI-1852 Tim Cooper** – Ms. Chavis said Mr. Cooper had already paid the \$250.00 fine that was levied against him. Mr. Trammell made a motion to approve the fine against Mr. Cooper, Mr. Neal seconded and all Board members, except Mr. Allen, voted aye in favor of the motion.

Mr. Allen abstained from voting due to excessive background noise during the teleconference and the full discussion could not be heard clearly.

- d. **Johnathan Starnes vs Ted Wammack, HI-1704** – (December 2018) Dismissal of the complaint was recommended.
- e. **Irma Wilkerson vs Phillip Joyner, HI-1062** - (December 2018) Dismissal of the complaint was recommended.
- f. **David Johnston vs Michael J. Smith, HI-1538** - (February 2019) The complaint reviewer recommended a fine of \$100.00 due to Mr. Smith’s miscalculation of the date that his license was valid.

1. OLD COMPLAINTS

- a. **Earlene Horton vs Daniel Broughton, HI-1076** – (November 2018) Mr. Smith recommended dismissal of the complaint.

2. NEW COMPLAINTS

NONE

VI. Agenda Item VI: Review of New Applicants / Registration Renewals

The Board reviewed eight (8) new applicants.

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|--------------------|---------------------------------|
| 1. John Ball | 5. Richard Roberts |
| 2. Aaron Brown | 6. Colt Shirley |
| 3. Paul Brown | 7. Richard Heath Watkins |
| 4. Michael Massery | 8. Tom Pannel (April Applicant) |

Applicant #1 – John Ball - Mr. Neal made a motion to approve the application of Mr. Ball, Mr. Trammell seconded and all Board members voted aye in favor of the motion.

Applicant #2 – Aaron Brown - Mr. Neal made a motion to approve the application of Mr. Aaron Brown, Mr. Downum seconded and all Board members voted aye in favor of the motion.

Applicant #3 – Paul Brown - Mr. Neal made a motion to approve the application of Mr. Paul Brown, Mr. Trammell seconded and all Board members voted aye in favor of the motion.

Applicant #4 – Michael Massery - Mr. Neal made a motion to approve the application of Mr. Massery, Mr. Trammell seconded and all Board members voted aye in favor of the motion. Ms. London told Board members that Mr. Massery had requested his previous home inspector license number from years ago. Mr. Neal said the old number could be issued for his current license.

Applicant #5 – Richard Roberts - Mr. Neal made a motion to approve the application of Mr. Roberts pending receipt of a clean background check from Virginia, Mr. Trammell seconded and all Board members voted aye in favor of the motion.

Applicant #6 – Colt Shirley - Mr. Neal made a motion to approve the application of Mr. Shirley, Mr. Trammell seconded and all Board members voted aye in favor of the motion.

Applicant #7 – Richard Heath Watkins - Mr. Neal made a motion to approve the application of Mr. Watkins, Mr. Trammell seconded and all Board members voted aye in favor of the motion.

Applicant #8 – Tom Pannel - Mr. Neal made a motion to approve Mr. Pannel and waive the background check from Louisiana if Mr. Pannel would send an email to the Board that showed that he had top secret clearance during his military service. Mr. McBride seconded and all Board members voted in favor of the motion with aye.

Shane Burton called in to the meeting to ask Board members for an extension to submit his application for a home inspector. He said that he needed more time to study for the exams and that

would put him past the 12-month deadline to apply to be a home inspector. He said he had completed the 80-hour pre-registration training in April of 2018. Mr. Pace and Mr. Allen told Mr. Burton to send an email to the Board explaining his situation.

Tom Dinkins, a potential applicant, had called the Board’s office and asked if there was a deadline to apply to be a home inspector if the National Exam was completed in 2017. Mr. Neal said there was no deadline.

2019 Registration Renewals

The Board reviewed three (3) registration renewals. The registration renewals were reviewed by Mr. Neal and Mr. McBride.

1. **Ronald Dawson** – Mr. Neal made a motion to approve the 2019 license renewal of Mr. Dawson, Mr. McBride seconded and all Board members voted aye in favor of the motion.
2. **Bob Roddy** – Mr. Neal made a motion to approve the 2019 license renewal of Mr. Roddy, Mr. McBride seconded and all Board members voted aye in favor of the motion.
3. **Jeff Writer** – Mr. Neal made a motion to approve the 2019 license renewal of Mr. Writer, Mr. McBride seconded and all Board members voted aye in favor of the motion.

VII. Agenda Item VII: Continuing Education / Pre-Registration Courses

Continuing Education Courses

1. **All American Association of Home Inspectors (AAHI) – Two (2) Online CE Courses**

a. Report Writing	8 Hrs
b. Appliance Evaluations	8 Hrs

- a. Mr. Allen made a motion to approve Report Writing, Mr. Neal seconded and all Board members voted aye in favor of the motion.
- b. Mr. Allen made a motion to deny approval for Appliance Evaluations, Mr. Neal seconded and all Board members voted aye in favor of the motion to deny approval.

VIII. Agenda Item VIII: New Business

1. Update on the progress of UALR compiling data on home inspectors was tabled until the next meeting.
2. Updates on the Apprenticeship Training program was tabled until the next meeting.

IX. Agenda Item IX: Old Business

X. Agenda Item X: Election of Officers for AHIRB

Since the Board has not received any information from the Governor’s office about new appointments, Mr. Neal made a motion to suspend voting until re-appointments or new appointments has been confirmed. Mr. Trammell seconded and all Board members voted aye in favor of the motion.

XI. Agenda Item XI: Schedule Next Meeting

The next Board meeting is scheduled for Wednesday, June 5, 2019 at 9:30 a.m.

XII. Agenda Item XII: Adjournment

The Teleconference adjourned at 8:58 a.m.