

**Minutes of the Teleconference Meeting of the  
Arkansas Home Inspector Registration Board  
Little Rock  
February 10, 2017**

Board Members participating:

|                                 |                                       |              |
|---------------------------------|---------------------------------------|--------------|
| Wayne Pace, Chairman            | Robert Neal                           | Joe Kanopsic |
| Anthony Utsey ( <i>Absent</i> ) | Cheryl Payne-Nesuda ( <i>Absent</i> ) | Bob Downum   |
| Allen Trammell                  |                                       |              |

Board Administrator: Charlotte London

Others Present: Assistant Attorney General: Julie Chavis  
AAREI Lobbyist: Bob Balhorn

Applicants: Jorg Faustmann  
Jason Hoskinds  
John Mills  
Mark Varley

**I. Agenda Item I: Call to Order/Roll Call**

Meeting called to order at 8:08 a.m.

Roll call by Mr. Pace - All Board Members present except Mr. Utsey and Ms. Payne-Nesuda.

**II. Agenda Item II: Approval of February 10, 2017 Meeting Agenda**

Motion was made by Mr. Kanopsic to approve the agenda and seconded by Mr. Trammell.  
All Board members voted in favor of motion with aye.

**III. Agenda Item III: Approval of Minutes**

Motion was made by Mr. Neal to approve the meeting minutes of December 14, 2016 and seconded by Mr. Kanopsic. All Board members voted in favor of motion with aye.

Motion was made by Mr. Kanopsic to approve the meeting minutes of January 4, 2017 and seconded by Mr. Trammell. All Board members voted in favor of motion with aye.

**IV. Agenda Item IV: Financials**

Motion was made by Mr. Kanopsic to approve the December and January financials, Mr. Neal seconded and all Board members voted in favor of motion with aye.

**V. Agenda Item V: Review of New Applicants**

The Board reviewed six new applicants.

1. William Brown, Jason Hoskinds, John Mills, Mark Varley—Mr. Neal made a motion for these applicants to be approved, Mr. Kanopsic seconded and all Board members voted in favor of motion with aye.
2. The applications for Jorg Faustmann and Jesse Fish were reviewed for further discussion. Mr. Faustmann told the Board that he moved to the United States with a work Visa and later received his Green Card. Mr. Kanopsic motioned to approve Mr. Faustmann's application, Mr. Trammell seconded and all Board members voted in favor of motion with aye.
3. Mr. Neal had questions about Mr. Fish's background check that had a weapons violation. Mr. Kanopsic said that Mr. Fish should come before the Board to answer questions about his convictions and bring proof that all of his charges have been resolved. Mr. Trammell made a motion to table Mr. Fish's application, Mr. Neal seconded and all Board members voted in favor of motion with aye.

**VI. Agenda Item VI Status of Complaints**

Ms. Chavis gave a brief update on existing complaints and explained the initial process of how new complaints will be handled before an investigation begins. She said when a new complaint against a Home Inspector is received, Ms. London will send a copy of the complaint along with a letter to the Home Inspector as notification of the complaint and to give the Home Inspector 14 days to respond. After 14 days, the complaint will be turned over to a Board member and an investigation into the complaint will begin, whether the Home Inspector has responded or not.

**1. OLD COMPLAINTS**

- a. Kyndal & John Wiles vs Allen, HI-1583 *(2/2/2017-Notification letter mailed to Home Inspector)*
- b. Washburn vs Hoffman, HI-1500 *(2/2/2017-Notification letter mailed to Home Inspector)*
- c. Bevill – *(Gubanski vs State of Arkansas)* Hearing is scheduled for February 22, 2017
- d. Hall - Ms. Chavis is still working on this complaint.
- e. Williams –Ms. Chavis is trying to resolve Mr. Williams’ outstanding complaints and he has hired an attorney.

**2. NEW COMPLAINTS**

- a. Williams vs Mobley, HI-1497 *(2/2/2017-Notification letter mailed to Home Inspector)*

**VII. Agenda Item VII Continuing Education/Pre-Registration Courses**

1. InterNACHI – Mr. Trammell motioned to table the InterNACHI issues until the March Board meeting, Mr. Neal seconded and all Board members voted in favor of motion with aye.

**VIII. Agenda Item VIII New Business**

1. In response to an email from a potential applicant wanting to become a Home Inspector based on being a licensed home builder for over 10 years, Mr. Neal said there is no automatic approval for home builders and he would still have to provide proof that he has been licensed for that length of time. Mr. Pace agreed and said that he still might have to go through the education requirements of all Home Inspectors.
2. Renewals
  - a. James Ewald, HI-1761
  - b. Richard Sullinger, HI-1813
  - c. Tony Harris, HI-1825

Mr. Downum motioned to approve all three (3) renewals, Mr. Neal seconded and all Board members voted in favor of motion with aye.

**IX. Agenda Item IX Old Business**

1. Backup Storage of AHIB files is currently being done by Ms. London with an external device. Mr. Neal said he will schedule a time to talk with Mr. Eubanks, in DIS, about the issues that may occur if DIS can backup the files.
2. Advertising –Mr. Trammell suggested advertising when the Arkansas Realtors Association has their convention. Mr. Downum suggested the Arkansas Democrat-Gazette newspaper or real estate magazines. Mr. Pace asked the Board members to bring some of the real estate magazines to the March meeting for further discussion.

**X. Agenda Item X Administrator’s Update to Board Members**

1. Ms. London said the 2017 Registration Renewals were complete and the registration cards have been mailed.

2. Insurance renewal letters for January and February have been mailed.
3. Purchases for December totaled \$74.96 for office supplies and \$188.00 for postage in January.

**XI. Agenda Item XI                      Schedule Next Meeting**

1. The next Board meeting is scheduled for Wednesday, February 22, 2017 at 9:00 a.m. with the hearing scheduled by Ms. Chavis to immediately follow at 10:00 a.m.

**XII. Agenda Item XII                      Adjournment**

The teleconference adjourned at 9:05 a.m.