

Arkansas Occupational Safety and Health (AOSH) inspectors investigate accidents, fatalities, and complaints under compliance of state laws and codes for employees in the Public Sector. Inspectors also work with the Public Sector by providing safety and health surveys and training.

Basic Safety Manual Rule 3: Every employer shall report on forms furnished by the State Department of Labor, and in the manner directed by such forms, each injury his employees suffer in connection with their employment.

**PUBLIC SECTOR
ACCIDENT/INJURY REPORTING FORM**

THIS FORM MUST BE COMPLETED AND NOTIFICATION GIVEN TO THE ARKANSAS DEPARTMENT OF LABOR WITHIN 48 HOURS FOR EACH ACCIDENT RESULTING IN A FATALITY, AMPUTATION, OR WHEN ONE OR MORE EMPLOYEES ARE HOSPITALIZED.

Company Name _____

Company Address _____

Person filing report _____

Phone Number _____ Date of Accident _____

Name of Person (s) injured or killed _____

Type of Accident

(e.g. fall, point of operation, moving equipment or machinery)

Brief description of the cause of the accident _____

Contributing factors in Injury _____

Was the employee admitted into a hospital? _____ YES _____ NO

Did Accident result in Fatality? _____ YES _____ NO

Did the company conduct an investigation of the accident? _____ YES _____ NO

Briefly describe what will be done or has been done to remove noted hazards.

Briefly describe what will be done to prevent this type of accident from occurring again.

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