



State of Arkansas  
 Arkansas Department of Labor  
 Arkansas Occupational Safety and Health

10421 WEST MARKHAM • LITTLE ROCK, AR 72205-2190  
 Phone: 501-682-9091 Fax: 501-682-4532 TRS: 800-285-1131

## CONTRACT FOR EXCAVATION REPORTING FORM

**This form must be completed by any public body (state agency, county, municipality, school district, or other local tax unit or improvement district) awarding a contract for a public construction project which will involve any trench or excavation of five feet (5') or more. *Arkansas Code § 22-9-212.***

Name of Public Agency: \_\_\_\_\_

Address of Public Agency: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone number: \_\_\_\_\_

Person Filing Report: \_\_\_\_\_

Name of General Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone number: \_\_\_\_\_

Name of any subcontractor doing trenching or excavation: \_\_\_\_\_

Subcontractor address: \_\_\_\_\_ Phone number: \_\_\_\_\_

Estimated start date: \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

Site location/address/street/road: \_\_\_\_\_

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*Arkansas Code § 22-9-212 also requires that the current federal OSHA standard for excavation and trenching be incorporated into the project's specifications and that the contract bid form include a separate pay item for trench or excavation safety systems.*

*The Arkansas Department of Labor provides free training on trenching and excavation safety.*

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### SEND NOTICE TO:

**Arkansas Department of Labor  
 Safety Division  
 10421 West Markham Street  
 Little Rock, AR 72205-2190  
 (501) 682-9091  
 fax: (501) 682-4532  
 e-mail: [mike.watson@arkansas.gov](mailto:mike.watson@arkansas.gov)**